



## House Renting /on-going support

### Content

- Property Viewing
- Lease Negotiation
- Review of Legal Documentation
- Settling-in
- On-going Support

### Our consultants:

- Are highly experienced, meaning your company and staff will be in safe hands.
- Save you money by negotiating fiercely with landlords.
- Have extensive intelligence and knowledge of the local market.
- Save time by being 100% committed to helping our clients settle in quickly.
- Understand expat needs and communicate clearly with excellent English.
- Have the support of advanced management tools and a professional team.
- Understand corporate housing policies, anticipating your needs and saving your time and effort.

### Prior to your home search trip

A PLUS consultant will contact you to introduce themselves and:

- Review your needs based on your completed home search needs assessment and your initial call to PLUS Relocation
- Confirm your home search dates
- Screen and preview properties
- Prepare a detailed schedule and proposal for your review and approval

### During your home search trip

On the agreed date of your home search we will:

- Meet you at your hotel and provide comfortable transportation for the home search tour
- Give you the PLUS welcome pack and review its contents with you
- Provide you with a final itinerary and review it with you. We will show you on a map where the properties we will view are located
- Provide you with a detailed checklist for every property you will view
- Accompany you and give you a general orientation of the neighborhood
- Advise on location of property and convenience of transportation, local shops and services
- Discuss your likes and dislikes at the end of the day and make appropriate changes to the following day's itinerary

After housing has been selected (prior to move in)

### 1. Walkthrough and lease negotiations

PLUS will

- Advise you on local real estate practices, including security deposit requirements, etc
- Advise on how much negotiation is possible depending on market area
- Conduct a final walkthrough of the property with you to identify repairs to be done and other requirements
- Review lease to ensure all leases are appropriate
- Explain terms and requirements for lease
- Coordinate lease signatures, security deposit payment and rental

## 2. Pre-inspection

### PLUS will:

- Advise you on local real estate practices, such as security deposit requirements, etc
- Meet with the landlord and check all items by following standard check-in process and ensure all repairs are done properly
- Clear up pending utility bills and assist with connecting utilities ready for move in day
- Pre-inspection report prior to your move in
- Issue a welcome letter (including items to bring for move in)
- Accompany check in and support all necessary registration
- Start PLUS courtesy 24/7 tenancy management services

### Fee

- Should you take premises through PLUS Real Estate, our standard fees for our estate agency services is 50% of one month's rental From the Tenant. [Lease term shorter than 1 year]
- 25% of one month rental per year as on going service/support fee.

## Chinese driver licence application

### Content

- Help you get all the documents needed
- You will be spared from all errands, and only need to show up for the physical examination and attend theory test
- We will provide necessary theory test materials

### Our job

- Contact you to learned if you are qualified or ready to get Chinese driver licence
- If you are qualified to get Chinese driver licence, we will start the process at your desirable time.
- Accompany you for the physical examination
- After you pass the theory test, help you get Chinese driver licence

### Fee

- RMB 2000/person including physical examination fee, theory test fee, and cost of driver licence.

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## AYI Introduction

### Content

- Flexible options based on your preferences: hourly/regular/monthly/home-stay maid
- High and satisfactory cleaning standards and quality to meet foreigners' standards
- Our maids can do: ordinary cleaning, baby-sitting,cooking, and ironing clothes.
- English-speaking maids are also available.

### Our service comes with maid introduction

- Contact you to learn your requirements about Ayi, then search Ayi by your standards.
- If you are looking for regular Ayi, we will arrange interview.
- Prepare Ayi service agreement based on both parties' interests.
- Translation assistance within agreement period.

### Fee

- Hourly Maid: RMB 35-50/hour
- Regular/monthly/home-stay: one month Ayi's salary for one year.

If our services are still needed after one year, the amount of service provided in the previous year decides service fee in next year. If Ayi quits before due contract term, we will find one to replace her without charge.

## Relocation (Domestic Moving)

### Content

- Efficient and careful moving services
- Provide packing materials, and packing and unpacking service
- Experienced and thoughtful porters classify and pack items to protect from damage, adopt protections(bubble wrapper, blanket, carton and plastic container for valuables and the fragile)
- Disassemble and assemble composite furniture, if necessary, in order to provide better moving

### Our Job

- Make an appointment with moving agent to check the stuff you need to move
- Customize a package and make offer
- Make sure the moving carried out at appointed time
- Translation service and assistance during your moving

### Fee

- RMB 600 PLUS service fee for each move
- Moving costs depends on relocation package

## International Channels Satellite TV

### Content

#### Satellite TV

- Various satellite TV packages, catering to different country's customer. Price ranges from RMB1600-3600 Per year.

### Our responsibilities

- For Satellite TV: according to your nationality and your favorite channels, we will recommend you most suitable and ideal package.

### Fee

- Only charge satellite TV fee (No PLUS service fee involved)

## Internet set up and VPN

### Content

#### Internet

- Company and speed options: China Telecom(the most popular one), China Mobile,China Unicom
- Provide router and set up wifi in your apartment.

#### VPN (access to Google and Facebook in China)

- Help you set up VPN on your computer,Select VPN provider

### Our responsibilities

- For internet, we will demonstrate advantages and disadvantages of each internet provider, then you decide which provider you want to use and what speed you need based on if fiber optical is available in your compound.
- For Wifi, we will make a wifi set-up plan according to your apartment's size, We provide malfunction report service and assistance. Remind you of satellite/internet expiring date in case they go off surprisingly.

### Fee

- Internet: RMB200/year

- Wifi: RMB 500/Router, including router setting up service and 1 year after service, RMB 800 for 2 routers(big house needed)
- RMB 400 for customer selected brand of wifi router set-up fee and 1 year after service fee, discount for 2 years and longer time
- VPN: VPN fee and Service Fee
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## Car Rental

### Content:

- Pick-up at designated place(airport, train station...)
- Pick-up at fixed time(after school, after work...)
- Regular car rental(every day, week days, weekends,certain days a week...)
- With experienced driver (if you can't drive, or you don't want to drive)or only car
- Long/short trip, in town or outside town(visiting factories or suppliers)

### PLUS services during your car rental

- Contact you at the first minute to learn your needs and requirements, and then make a Personalized car rental plan and offer
- Necessary translation service during your car rental
- Arrange car and driver arrive at designated place on time
- Assist to sign car rental agreement
- Help with insurance claims

### Fee

- Airport Pick-up: RMB 240/time
- In other cases, it depends on car type, distance,and pick-up time

## Visa Service

### Content

- Help you apply visa, get new visa, and extend visa with any type

### Our Job

- Contact with you to learn your current situation
- Discuss a solution with you
- Proceed the process by your convenience

### Fee

- Depends on the type of Visa and how many steps involved.

## City orientation/Information trip

### Content

- Our agent will contact you to find out your personal interest and needs and make you a 100% customized tour plan.

### Our Job

- Make a tour plan based on your communication with us.
- Provide you tour template and final itinerary.
- An English speaker will accompany your during the whole tour.

### Fee

- RMB 2500/day including lunch
- Rmb 4500 for 2 days including lunch

## Apartment management

### Content

- Be your personal house butler, provide exclusively service for you.

### Our Job

- Make the property ready for your moving in, and assist with check-in and check-out
- Support translating lease contract, if it's in Chinese
- Help you pay utility bills
- Remind you of paying rental on time
- Assist and arrange maintenance of your apartment
- Help with the communication with landlord regarding apartment problems and disputes about contract

### Fee

- 5% monthly rental.



## Website and contacts

[www.hangzhou-home.com](http://www.hangzhou-home.com)



Scan it on WeChat App  
for instant Messaging